

Date: Monday, November 3, 2025

Time: 6:00 p.m.

Location: Fusion Collegiate, Floor 4

Attendees:

Sherry Tkach, Susan McDonald, Anna Jones, Erin Gray, Trevor Livingstone, Kristie Cote, Shantal Baltazar

Fusion Collegiate: Lisa Betterton, Bradey Thompson

1. Welcome & Introductions

Bradey Thompson and Lisa Betterton welcomed participants. Introductions were made around the table (no online participants).

Roles for this Meeting:

- **Chair:** Bradey Thompson
- **Secretary:** Lisa Betterton

Adoption of Agenda:

- No changes to the agenda.
- **Motion:** To adopt the agenda as printed.
 - *Moved by:* Anna Jones
 - *Seconded by:* Susan MacDonald
 - *Motion carried.*

Purpose of the Meeting:

- To review and understand the purpose and legal obligations of a School Council.
- To set terms of membership and executive.
- To elect a School Council Executive Committee.

Review: Role of the School Council:

- Overview of the school council role. To be discussed further with item 3 of the agenda.

2. Overview and Historical Context of Fusion Collegiate

Presented by: Bradey Thompson and Lisa Betterton

Discussion Points:

- Review of Fusion Collegiate's preparedness and readiness.
- Overview of enrollment projections for 2024–2025, 2025–2026, and 2026–2027.
- Overview of Charter School designation and startup model.

Vision of Fusion Collegiate:

To deliver vocation and skilled pathway education that seamlessly fuses secondary and post-secondary learning.

3. Overview of the Role & Legal Basis of School Councils

Presenter: Bradey Thompson

Key Documents:

- *Education Act (Alberta) – Section 55*
- *School Councils Regulation (Alta Reg 94/2019)*

Highlights:

- Every school operated by a board must have a school council established in accordance with the regulations.
- The majority of members must be parents of students enrolled in the school.
- The School Council may:
 - a. Advise the principal and the board on matters relating to the school.
 - b. Perform duties delegated by the board.
 - c. Consult with the principal to help ensure students meet educational standards.
 - d. Consult on fiscal management to ensure compliance with board and superintendent requirements.
 - e. Undertake any activity authorized under the regulations.

Discussion:

- Bradey reviewed the advisory and consultative role of the council, including working with Administration on student experiences, results, and parent engagement.
- Questions were raised and a discussion followed regarding fundraising activities and the formation of committees.

4. Formal Establishment of the School Council**Items for Discussion and Decision:**

- Terms of membership and executive roles (1-year terms decided).
- Discussion on meeting frequency, decision-making models, and quorum.

Action Item:

- Conduct the election of executive officers.

Discussion:

It was decided to nominate and elect executive officers at this meeting.

A minimum of five members are needed to establish the executive, there were 7 present

Nominations:

- **Shantal Baltazar** – Treasurer
- **Susan MacDonald** – Co-Chair
- **Erin Gray** – Co-Chair or Vice-Chair
- **Anna Jones** – Secretary

Motions and Results:

1. **Motion:** To elect members for one-year terms as the Executive.
 - **Moved by: Erin Gray**
 - **Seconded by: Anna Jones**
 - **Motion carried.**
2. **Motion:** To elect Susan MacDonald as Co-Chair for a one-year term.
 - **Moved by: Anna Jones**
 - **Seconded by: Sherry Tkach**
 - **Motion carried.**
3. **Motion:** To elect Shantal Baltazar as Treasurer for a one-year term.
 - **Moved by: Erin Gray**
 - **Seconded by: Anna Jones**
 - **Motion carried.**
4. **Motion:** To elect Anna Jones as Secretary for a one-year term.
 - **Moved by: Sherry Tkach**
 - **Seconded by: Trevor Livingstone**
 - **Motion carried.**

Next Meeting:

- **Date:** Monday, December 1, 2025
- **Time:** 6:00 p.m.
- **Format:** In-person at Fusion Collegiate

5. Setting Initial Priorities**Discussion:**

- Council discussed establishing bylaws and identified it as a first-year priority.
- Further discussion on additional priorities postponed until the next meeting.

Decision:

- All items under this section were **postponed until the next meeting**.

6. Next Steps & Action Items

- Assign responsibilities for drafting operating guidelines and communications to the school community.
- Confirm responsibility for preparing and distributing minutes (**Secretary**).
- Confirm responsibility for sending future notices and agendas.

Decision:

- All items under this section were **postponed until the next meeting**.

7. Adjournment

Motion: To adjourn the meeting.

- *Moved by:* Shantal Baltazar
- *Seconded by:* Erin Gray
- *Motion carried.*

Meeting adjourned at 7:37 p.m.